



for **CHARTERED ACCOUNTANTS / PROFESSIONALS**



get started immediately

**TIME SHEET *plus* TIME COSTING *plus* TIME PLANNING *plus* TIME BUDGETING**

**ON CLIENT**

- All assignments (time spent/time costing on a client/client group)
- Costing (time spent/costing of different staff on an assignment)
- Profitability - (costing of an assignment versus your actual billed amount)
- Assignments/jobs to be billed (assignments not yet billed to client)
- Comparison (amount to be billed vs actual amount billed)
- OPE summary (out of pocket expenses on each client - headwise expenses)
- Planning (time *to be* spent at a future date)

**ON ASSIGNMENT / SERVICES**

- Clientwise (time spent / time costing on all client for a particular assignment)
- Profitability (time spent and costing versus billed amount for each assignment)
- Budgeting (comparison of budgeted hours & charges vs. actual hours & billed amt)

**ON STAFF**

- On client (total time spent on each client by a staff)
- On assignment (total time spent on each assignment by a staff)
- Out of pocket (total out of pocket spent on each assignment by a/all staff)
- Time sheet submit (if staff has submitted time sheet for specific period)

**Daily / Fortnightly / Monthly / Any Period Time Sheet Reports on Staff, Client, Assignment, Partner, Manager**

Linked with

**staff name: SACHNIN BENDULKAR**

client	date	hr.mn	asgmt	charge	oopex	?	f.yr	loc'tn
AP002	16/02/2015	1.15	DUED1	12000	130	B		M
ICICI	16/02/2015	0.35	IA45	3000	0			B
RSP	16/02/2015	3.15	IA45	9000	120	B		B
AP002	16/02/2015	2.45	ME-AC	26000	1450	E		M
		<b>7.50</b>	<i>international calls</i>					